

West Contra Costa Unified School District
Office of the Superintendent

Friday Memo
May 26, 2017

Upcoming Events – Matthew Duffy

- May 27: Middle College Graduation Ceremony, Richmond Auditorium, 10:00 AM
- May 29: Memorial Day Holiday, Schools and Offices Closed
- June 1: Transition Program Graduation, Vista Hills, 10:00 Am
- June 2: End of Year Employee Celebration, Richmond Convention Center, 4:00 PM
- June 3: Tech Futures Graduation Ceremony, ECHS Theater, 3:00 PM
- June 5: Adult Education Graduation, DeAnza Theater, 7:00PM
- June 6: DeAnza High Graduation, Richmond Convention Center, 7:00 PM
- June 7: Kennedy High Graduation, Richmond Convention Center, 7:00 PM
- June 8: Last Day of School, Noon Dismissal
- June 8: Richmond High Graduation, Richmond Convention Center, 7:00 PM
- June 9: El Cerrito High Graduation, Richmond Convention Center, 7:00 PM
- June 10: Pinole Valley High Graduation, Richmond Convention Center, 12:00 PM
- June 10: Alternative Education Graduation, Richmond Convention Center, 3:30 PM
- June 10: Hercules High Graduation, Hercules HS Football Field, 6 PM

Administrative Appointments – Ken Whittemore

During the May 24, 2017, Board of Education Meeting the following people were elected to the corresponding administrative positions:

<u>Position</u>	<u>Recommendation</u>	<u>Site</u>
Executive Director of Multilingual and Building Multicultural Learning	Lisa Jimenez	Administrative
Executive Director of Maintenance and Operations	Julio Arroyo	FOC Building
Elementary Principal Principal	Megan Burnham	Lincoln
High School Assistant Principal Assistant Principal	John Hillyer	Richmond
High Assistant Principal High	Michael Hatcher	Richmond
Elementary School VicePrincipal Vice Principal	Christopher Read	Downer

Please join me in welcoming each of these new administrators to their positions

Public Records Request Log 2016 - 2017
Week Ending May 25, 2017

	Date of
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